



REPORT TYPE | SAMPLE REPORT

BACKGROUND SCREENING REPORT	
Applicant Name	XYX
Father's/Spouse Name	XYZ
Date of Birth	06 th Aug-1995
Client Name & Location	ABC
Designation	NA
Reference ID.	NA
Date of Report	14 th Jan-2022

Final Background

Report Executive Summary

Verified Data	Particulars	Status Code	Color
Education Check Higher	XYZ University	Clear	Green
Employment Check	XYZZ	Clear	Green
Reference Check	XYZ	Clear	Green
Address Check	XYZ	Clear	Green
Identity Check	Aadhar Card	Clear	Green
Court Record Check	Last Ten Years	Negative	Red
Sample Report	Red		

Education Check –Higher		
Color of check	Green	
Respondent Name	NA	
Designation	NA	
Email id/Contact details	NA	
Particulars	Applicant's claim	Feedback
Collage name	NA	NA
University Name	XYZ University	
Year of passing	Confidential	
Registration No./Roll number	Confidential	
Qualification	Confidential	
Additional Comments	Source has confirmed above details in mail.	
Annexure(if any)	A	

Annexure-A

Re: WG: Ex-Student Verification [REDACTED] 72]

1 message

To: [REDACTED]@i.de>

Mon, Aug 2, 2021 at 2:42 PM

Dear Anupama S
I'm writing to answer your request. Find the answers below.

DescriptionDetailsVerified Details(Yes/No)
Name: Nadipineri Charan YES
Year of Passing 2020 YES
Qualification obtained M.Sc (AgriGenomics) YES

For further questions, please do not hesitate to contact us again at any time.
Mit freundlichen Grüßen / with best regards

[REDACTED]
International Center
Westring 400
Ra
D-
Te
Int

Wegen der Corona-Situation arbeiten wir vorerst im Home Office, das International Center ist geschlossen.
Bitte haben sie Verständnis für eventuelle Verzögerungen. Wir beantworten ihr Anliegen so schnell wie möglich.

Due to the Corona-situation we are working in home office. The International Center is closed.
We ask for your understanding. It might come to delayed answers. We will answer as soon as possible.

Employment Check		
Color of Check	Green	
Applicant Name	XYZ	
Company name	XYZ	
Company location	NA	
Employments Details	Information provide	Information Verified
Employee ID.	Fxxxxxx1	Verified
Period Of Employment	06 th Feb-2017 to 28 th Sept-2018	Verified
Last Designation	RPA Developer	Verified
Salary	3.36 L	Verified
Reporting Manager	Please specify	
Reason for Leaving	Better Opportunity	
Any Exit Formalities Pending	Pending	
Duties & Responsibilities	NA	
Performance At Work	NA	
Any Integrity/ Disciplinary Issue that the subject was involved in. Please Select from the below mentioned option Misappropriation of fund Harassment of any kind data integrity		
Eligible for Rehire	NA	
Shared documents are genuine or Not	NA	
Remarks	Source has confirmed above details in writing. Also confirmed that the FNF is still in process.	
Verifier Details		
Verifier Name	XYZ	
Verifier Designation	XYZ	
Verifier Contact No./Email ID	XYZ	
Verification Date	25 th Oct-2021	
Annexure(If any)	B	

Annexure-B

Fwd: URGENT-EMPLOYMENT VERIFICATION OF-Shankar Bele > Inbox x

From: [REDACTED]
Date: Fri, Dec 10, 2021 at 6:14 PM
Subject: RE: URGENT-EMPLOYMENT VERIFICATION OF-Shankar Bele
To: Jai Par [REDACTED]
Cc: Imrose [REDACTED]

Employment Check (HR)		
Respondent Name	[REDACTED]	
Designation		
Date of Verification		
Contact Details		
Particular's	Details	Feedback
Organization Name	[REDACTED]	Correct
Employment Dates	[REDACTED]	Correct
Designation	[REDACTED]	Correct
Employee ID	[REDACTED]	Correct
Salary	NA	678132/- p.a.
Reason for Leaving	NA	-
Reporting Manager	NA	Sarvesh Kopalkar
Eligibility for re - hire	As per company policy	
Any Issue during tenure (Ethics, Creditability, Disciplinary & Integrity Issue)	-	
Exit Formalities Completed (Yes / No) (Specify - Reason in case of "No")	Exit Completed, F&F pending from employer's side	
Remarks on Behavior & Performance	-	
Additional Comments	-	
Annexure (if any)	-	

Thanks & Regards,

[REDACTED]
HR Manager

ITI [REDACTED] Mumbai - 40001

De:

Em



Reference Check	
Color of Check	Green
Reference Name	XXYYZZ
Reference ID	xyz@gmail.com
Remark	Verified

Annexure-C

URGENT-REFERNCE CHECK OF [REDACTED] Inbox X

From: Bhi [REDACTED]
 Date: Thu, 11 Nov 2021 at 15:58
 Subject: Re: URGENT-REFERNCE CHECK OF Alekhya Annamdevi
 To: Jai Pande [REDACTED]
 Hi jai,

Please find below details for alekhya


Reference Check	
Respondent Name	[REDACTED]
Designation	[REDACTED]
Date of Verification	[REDACTED]
Contact Details	[REDACTED]

What is your professional relationship with the candidate?	Colleagues
Candidate's designation & responsibilities	Software engineer, responsible to create automation bots using various tools
Did the candidate get along well with coworkers, supervisors, and clients? (YES/No)	Yes
Did the candidate supervise other employees? (YES/NO)	Yes
On a scale of 1-10, please rate the candidate on the following skills (1 being the lowest and 10 being the highest)	
Communication Skills	9
Organizational Skills	9
Interpersonal Skills	9
Administrative Skills	9

Address Check(Physical Visit)(Remotely)or (digitally)	
Applicant name	XYZ
Address	Near Rishi Nagar, Rakshapuram, Raipur, Kotdwar.
Period of stay verified	XY
Type of ownership	Rented
Flat/house	XY
Part of house/independent house	NA
Locality	NA
Easy in location	NA
Additional comment	Visited the given address met Mr. Arun (Father). He confirmed the given address.
Contacted person	XYZ
Relationship with applicant	Father
Remarks	Address found genuine.
Annexure if any	D

Annexure-D

Employee Address Verification- Current Address/ Permanent Address

NAME OF CANDIDATE			
GIVEN ADDRESS			
FATHER'S NAME		PHONE NO.	NA
NAME OF VERIFIER		PHONE NO.	NA
RELATIONSHIP			
ADDITIONAL REFERENCE	NA	PHONE NO.	NA
RELATIONSHIP	NA		
OWNERSHIP STATUS	Rented	ADDITIONAL COMMENTS	
PERIOD OF STAY		NA	
TYPE OF ADDRESS	Middle		
LATITUDE	Attach	LONGITUDE	Attach
FIELD EXECUTIVE NAME	Rahul		
DATE OF VISIT	09 th Nov-2021	TIME OF VISIT	12:51 PM
In case the field executive asks for MONEY or ANY OTHER FAVOURS. We request you not to entertain the same, contact us immediately on the numbers: 9760883519/ 6396055778 contact us via email: imrose@millow.io/ dvarika@millow.io		Rahul VERIFIER SIGNATURE	



Identity Check	
Colour of check	Green
Applicant Name	XXXXXXXXXXXXya
Identity No.	23XXXXXXXXXX23
Identity	Aadhar Card

Annexure-E

Aadhaar Verification Completed!



Aadhaar Number Exists!

Age Band : 20-30

Gender

State :

Mobile Number : xxxxxxxx642

SAM

Court Record Check	
Colour of check	Red
Results	Possible Record found, Under section 372 (Application for certificate). Hence we are tagging this case as negative.
Annexure	F

Annexure -F

TO WHOMSOEVER IT MAY CONCERN

This information is given with regards to search conducted for:

Name:

Date Of Birth: 1983-08-08

Father's Name:

Address:

Period Of Stay:

Duration Of Records Check: 10 Years

Date Of Verification: 27/12/2021

Report End Time: 28/12/2021

RESULTS

1. Civil Proceedings: Original Suit / Miscellaneous Suit / Execution Petition

Court	Court Name	Result
District Court/ Lower Court/ Civil	All India courts	No Record
High Court	All High Courts of India	No Record
Supreme Court	Supreme Court Of India	No Record

2. Criminal Proceedings: Criminal Petitions / Criminal Appeal / Sessions Case / Criminal Miscellaneous Petition / Criminal Revision Appeal

Court	Court Name	Result
District Court/ Lower Court/ Civil	All India courts	No Record
High Court	All High Courts of India	No Record
Supreme Court	Supreme Court Of India	No Record

Civil/Criminal Proceedings

Court	Court Name	Result
District Court/ Lower Court/ Civil	All India courts	Possible Record Found
High Court	All High Courts of India	No Record
Supreme Court	Supreme Court Of India	No Record

Petitioner and Advocate:	1) <input type="text"/> Advocate- R.L.SAKHRANI
Respondent and Advocate:	N/A
Under Act(s):	THE INDIAN SUCCESSION ACT, 1925
Under Section(s):	Sec. 372
Section specify:	Sec. 372- Application for certificate.
Next Hearing date / Decision date	25th October 2021
Case Status	Disposed
Nature of Disposal	Uncontested--ALLOWED
Order copy specify:	N/A
Police station Name:	Not mentioned
Case Findings:	Record found in the name of the candidate where the candidate name and father name is matching with our records. Case details attached for your reference.



Digitally Signed By Adv Priyanka Bansode,
Dated 28/12/2021, For ,
Verify digital signature 61c96630588af4400e847569